

Exclusion Policy

General Policy

It is the general policy of the Nursery to consider exclusion of a child only as a last resort and one that should be avoided by all practical means.

Reasons for Exclusion

Exclusion may be considered in one or more of the following circumstances:

- A child exhibits repeated violent and/or uncontrollable behaviour
- A child persistently directs abusive or threatening language towards either a member of staff or to another child
- Persistent asocial behaviour or problems of an indefinable nature
- The child through his/her behaviour is perceived to represent a physical risk to him/herself, to other children or to members of the preschool staff

Procedure to be followed:

- All Staff will work to the Promoting Positive Behaviour Behavioural Policy and Procedures
- If the behavioural problems persist the parents of the child will be consulted so that an action plan can be formulated
- Specialist advice, assistance and help will be sought
- A meeting with all relevant parties will be held to discuss the behavioural issues and to agree upon an action plan
- The Manager, child's key worker and parent/ carer will draw up an action plan and an individual Behaviour Management Plan.
- Staff will report progress to the child's parents on a daily basis
- Funding for 1-to-1 assistance for the child may be sought
- Regular meetings will be held with all relevant parties
- If there is no improvement in the child's behaviour or the behaviour constitutes an immediate threat to another child or member of staff, the child will be excluded.
- At this point it is at the Manager's discretion as to whether a 4 week notice period to the parent/ carer is in the best interest of the children and adults at the Nursery or whether immediate termination of the contact is required.
- A letter to the parents/guardians will be sent informing them of the Nursery's decision to exclude the child
- A full account of the problems that the Nursery may have experienced will be available.
- Any fees paid for periods following the date of a permanent exclusion will be refunded.